

# Madisonville Community College, Main Campus

## The Michael Minger Act Report for 2018 Activity Reported for Calendar Year 2017

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### Section 1: Campus Security Authority

*List campus security authority personnel (definition at KRS 164.948(2)):*

Personnel who are campus security authorities are as follows:

- A. Dean of Academic Affairs
- B. Dean of Student Affairs
- C. Chief Business Affairs Officer
- D. Division Directors
- E. Department Chairs
- F. Campus Coordinators
- G. Extended Campus Coordinators
- H. Maintenance & Operations Supervisor
- I. Bookstore Manager
- J. Security Officers

While the above list is extensive, ever changing personnel and job descriptions may necessitate modifications throughout the year.

*Describe the extent and nature of enforcement authority of campus security authority personnel:*

Any and all campus security authority personnel will report and/or document campus crime to the Chief Business Affairs Officer . They are also empowered to take any necessary action to assure the safety of property and persons. Campus security authority personnel are expected to report all campus crime and assure compliance of the student code of conduct. They are instructed to immediately engage the services of local police and emergency personnel by dialing 9-911 for any incident beyond the expertise of the the individual or availability of other campus security personnel.

*Describe the working relationship of campus security authority personnel with state and local police agencies:*

Madisonville Community College is a rural college with no resident facilities or services. Therefore, it must utilize the services of local police and emergency agencies. The local police regularly patrol the existing and surrounding premises to maintain a presence and to verify a safe and orderly campus. They are responsive to any and all emergency calls from the facility by any occupant. These agencies provide immediate response and/or assistance for any known or perceived incident. Full cooperation is provided to assist local, state and federal law enforcement agencies to investigate crimes or incidents.

## **Section 2: Description of Information Programs**

*Describe programs that inform students and employees about:*

*(a) Campus safety and security*

Campus safety and security is an integral function of the college safety committee. This committee is charged with the duty maintaining the college safety manual, implementing the necessary training for faculty, staff and students and conducting appropriate surveys to gain additional input and evaluate the effectiveness of safety and security programs. Information is published and disseminated via campus wide e-mail, flyers, posters, brochures and newsletters. Policies and procedures are also communicated to faculty and staff through regular meetings and orientation sessions. Campus security received the highest gain on the student satisfaction survey for the past year.

*(b) How to report a crime:*

The Chief Business Affairs Officer is charged with the responsibility of maintaining the campus crime log. Crimes may be reported to any campus security personnel or directly to the Chief Business Affairs Officer . All documentation and incident reports will flow immediately to the Chief Business Affairs Officer's office for proper recording and handling.

*(c) How to prevent crimes:*

Information, precaution and visible security measures are major deterrents to campus crime. All three components are communicated and employed on the Madisonville Community College campuses. In addition to the information procedures cited above, security officers have been employed during regular semesters if and when concerns arise. Additional lighting has been installed as a result of the student and staff survey analysis. Again, perceived by the students to be the greatest campus improvement.

### **Section 3: Statements of Policies and Procedures**

*(a) Provide the institution's policy statement on making Special Reports to the campus community of crimes that present a safety or security threat to students or employees. KRS 164.9481(d)*

SNAP and/or e-mail will serve as the primary method of notification to faculty, staff and students for any campus crime deemed to be a potential hazard. Depending on the severity or circumstances, news media may be used to provide critical information, alert students to stay away from campus or to announce any campus closure. The Crisis Management Team will also be notified and instructed to provide notification to each building when appropriate. The Security Director will also have access via radio to all maintenance staff who serves to notify each building of alerts when needed.

*(b) If the institution provides student housing facilities, describe the institution's procedure for disclosing the existence or nonexistence of automatic fire suppression systems in on-campus housing facilities. KRS 164.9492*

No housing facilities on the Madisonville Community College campus.

*(c) If the institution provides student housing facilities, provide the institution's policy for giving students with disabilities priority for first-floor housing. KRS 164.9495 (1)*

No housing facilities on the Madisonville Community College campus.

*(d) If the institution provides student housing facilities, describe the institution's policy for maintaining a record of any on-campus housing assignment for students with disabilities, and the procedure for alerting safety and emergency personnel of the location of students with disabilities. KRS 164.9495 (2)*

No housing facilities on the Madisonville Community College campus.

## Section 4: Crime Table

Crime Category	Total Campus Property Crimes	Residential Facility Crimes	Recognized, Leased, Owned, Controlled Property Crimes	Public Property Crimes
Arson	0	0	0	0
Assault	0	0	0	0
Burglary	0	0	0	0
Criminal Damage	0	0	0	0
Manslaughter	0	0	0	0
Menacing	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Offenses - Forcible	0	0	0	0
Sex Offenses - Non-forcible	0	0	0	0
Stalking	0	0	0	0
Terroristic Threatening	0	0	0	0
Theft	0	0	0	1
Wanton Endangerment	0	0	0	0
Weapons Possession	0	0	0	0
Prejudice: Bias - Race	0	0	0	0
Prejudice: Bias - Gender	0	0	0	0
Prejudice: Bias - Religion	0	0	0	0
Prejudice: Bias - Sexual Orientation	0	0	0	0
Prejudice: Bias - Ethnic	0	0	0	0
Prejudice: Bias - Disability	0	0	0	0
Arrest Only: Drug-related Violations	0	0	0	0
Arrest Only: Liquor-law Violations	0	0	0	0
Arrest Only: Other Alcohol Violations	0	0	0	0

## Section 5: Criminal Attempts Table

<b>Crime Category</b>	<b>Total Campus Property Crimes</b>	<b>Residential Facility Crimes</b>	<b>Recognized, Leased, Owned, Controlled Property Crimes</b>	<b>Public Property Crimes</b>
Arson	0	0	0	0
Assault	0	0	0	0
Burglary	0	0	0	0
Criminal Damage	0	0	0	0
Manslaughter	0	0	0	0
Menacing	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Offenses - Forcible	0	0	0	0
Sex Offenses - Non-forcible	0	0	0	0
Stalking	0	0	0	0
Terroristic Threatening	0	0	0	0
Theft	0	0	0	0
Wanton Endangerment	0	0	0	0
Weapons Possession	0	0	0	0
Prejudice: Bias - Race	0	0	0	0
Prejudice: Bias - Gender	0	0	0	0
Prejudice: Bias - Religion	0	0	0	0
Prejudice: Bias - Sexual Orientation	0	0	0	0
Prejudice: Bias - Ethnic	0	0	0	0
Prejudice: Bias - Disability	0	0	0	0

## Section 6: Incidents Table

Crime Category	Total Campus Property Crimes	Residential Facility Crimes	Recognized, Leased, Owned, Controlled Property Crimes	Public Property Crimes
Arson	0	0	0	0
Assault	0	0	0	0
Burglary	0	0	0	0
Criminal Damage	0	0	0	0
Manslaughter	0	0	0	0
Menacing	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Offenses - Forcible	0	0	0	0
Sex Offenses - Non-forcible	0	0	0	0
Stalking	0	0	0	0
Terroristic Threatening	0	0	0	0
Theft	0	0	0	1
Wanton Endangerment	0	0	0	0
Weapons Possession	0	0	0	0
Prejudice: Bias - Race	0	0	0	0
Prejudice: Bias - Gender	0	0	0	0
Prejudice: Bias - Religion	0	0	0	0
Prejudice: Bias - Sexual Orientation	0	0	0	0
Prejudice: Bias - Ethnic	0	0	0	0
Prejudice: Bias - Disability	0	0	0	0
Drug-Related Violations	0	0	0	0
Liquor-law Violations	0	0	0	0
Other Alcohol Violations	0	0	0	0

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