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The KCTCS Catalog serves as the students' guide to academic programs and services that our colleges provide. Students who enroll in an academic program should fulfill requirements as they exist at the time of such enrollment. If requirements change while the student is enrolled in a program, he/she may fulfill either the new or old requirements.

KCTCS makes every effort to include relevant, timely, and accurate information in the Catalog. However, KCTCS reserves the right to make changes in the calendar, admission policies, expenses, programs, curricula, course descriptions, or any other matters addressed or not addressed in this publication. Prospective students and enrolled students should check with college admission officers and academic advisers to learn of any changes. Also, some updates may be included in the online version of the Catalog located at kctcs.edu.

Message from President McCall

Welcome to the Kentucky Community and Technical College System. Higher Education Begins Here! Our statewide system of 16 colleges, located on 68 campuses, is here to provide you with a quality education that is both accessible and affordable.

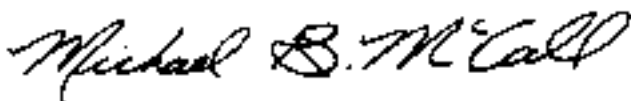
If you are a new student at a KCTCS college or newly enrolled in a particular academic program, the 2012/13 Catalog is your guide to the many academic programs and student services we offer. It is an important tool to help you explore the educational opportunities available at each of the 16 KCTCS colleges.

Also, I invite you to visit our online version of the catalog located on the student section of the KCTCS website at kctcs.edu. This convenient, user-friendly tool allows you to easily search our more than 600 program options.

KCTCS prides itself in providing students with an education that is not only affordable and convenient, but is also relevant to the workplace. Teaching is our top priority. Our faculty focus on you and your educational goals. Our instructors bring real world experience into the classroom to assist you in meeting the challenges ahead.

Thank you so much for your interest in KCTCS. On behalf of the entire System, I wish you the best of luck on your educational journey. If you have further questions, contact the KCTCS college nearest you or call 1-877-KCTCS-4U (1-877-528-2748).

Sincerely,



Michael B. McCall, Ed.D.
President, KCTCS



History and Functions of KCTCS

Created by the Postsecondary Education Improvement Act of 1997, the Kentucky Community and Technical College System (KCTCS) is a statewide system consisting of 16 two-year colleges that provide quality postsecondary education and workforce training. KCTCS colleges are committed to making education accessible, relevant and responsive to the needs of students, employers and communities.

Sixty-eight KCTCS campuses are strategically located across the Commonwealth, from Ashland to Paducah, from Covington to Bowling Green. Additionally, KCTCS is the largest provider of online learning in the state offering more than 70 online programs. In the fall of 2011, more than 53,000 students were enrolled in KCTCS distance education courses.

KCTCS colleges confer three types of credentials — certificates, diplomas and associate degrees including: associate in arts, associate in science and associate in applied science — upon students who complete credit programs.

While continuing to emphasize its historical mission to provide general education, KCTCS is increasing its focus on occupational/technical education. KCTCS colleges have instituted more than 2,800 new programs and program options since 1998.

While providing credit-based academic and technical programs is a primary function of KCTCS, the System also views postsecondary education as a crucial resource for workforce development. KCTCS forges partnerships between colleges and businesses to provide Kentucky workers with the skills required today and to help industries and individuals develop the capabilities they will need tomorrow.

KCTCS also enhances learning opportunities for all Kentuckians through noncredit continuing education. From personal improvement to cultural activities, community development programs at KCTCS institutions are tailored to meet local needs. KCTCS colleges sponsor an array of fine arts programs that enrich their communities.

KCTCS institutions offer a wide range of student services, making the admission process easy to navigate. Students at KCTCS colleges are eligible for federal financial aid and a variety of need and merit-based scholarships.

While focusing on quality, KCTCS colleges are the best value in postsecondary education in Kentucky. Year in and year out, KCTCS tuition is the lowest in the Commonwealth. Students at community and technical colleges benefit from a single, simple tuition and charge structure.

KCTCS colleges are enhancing efficiency and service to the Commonwealth at each of the System's 16 colleges by consolidating functions, services and programs, and by pursuing single accreditation under the Commission on Colleges of the Southern Association of Colleges and Schools (SACS).

For more information on how KCTCS changes the lives of students, please visit our website at kctcs.edu.

Mission Statement

Kentucky Community and Technical College System

The mission of KCTCS is to improve the employability and quality of life of Kentucky citizens as the primary provider of:

- College and Workforce Readiness.
- Transfer Education.
- Workforce Education and Training.

Academic Calendar

In order to be responsive to the needs of communities and students, KCTCS institutions offer terms in a variety of lengths from two weeks to 16 weeks. The two primary terms begin in August and January. The colleges offer shorter sessions within these two terms, allowing students the flexibility to schedule classes to best meet their needs. A variety of sessions from two to eight weeks are also available during the summer months.

All KCTCS colleges follow a common policy for establishing important dates within each session such as deadlines for adding and dropping classes and receiving refunds. Students should contact the Records/Admission office at their local college for the local academic calendar.

The following closings are applicable to all KCTCS institutions:

July

4 Independence Day

September

3 Labor Day

November

6 Presidential Election Day

22 Thanksgiving Day

23 Day After Thanksgiving

December

24 Institutional Closing

25 Institutional Closing

26 Institutional Closing

27 Institutional Closing

28 Institutional Closing

31 Institutional Closing

January

1 Institutional Closing

2 Institutional Closing

3 Institutional Closing

4 Institutional Closing

21 Martin Luther King Day

February

18 President's Day

March

29 Good Friday (1/2 Day)

May

27 Memorial Day

KCTCS Leadership*

*This page reflects KCTCS leadership as of July 1, 2012

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President

Dr. Michael B. McCall

President's Cabinet

Dr. Jay K. Box, Chancellor
Mr. Timothy R. Burcham, CFRE, Vice President
Mr. Paul B. Czarapata, Vice President
Ms. Beth R. Hilliard, Senior Executive Assistant to the President
Mr. J. Kenneth Walker, Vice President

College Leadership

Ashland Community and Technical College

Dr. Patricia K. Adkins (effective September 1, 2012)
President/CEO

Big Sandy Community and Technical College

Dr. George D. Edwards
President/CEO

Bluegrass Community and Technical College

Dr. Augusta A. Julian
President/CEO

Bowling Green Technical College

Dr. Nathan L. Hodges
President/CEO

Elizabethtown Community and Technical College

Dr. Thelma J. White
President/CEO

Gateway Community and Technical College

Dr. G. Edward Hughes
President/CEO

Hazard Community and Technical College

Dr. Stephen G. Greiner
President/CEO

Henderson Community College

Dr. Kristin T. Williams
President/CEO

Hopkinsville Community College

Dr. James E. Selbe
President/CEO

Jefferson Community and Technical College

Dr. Anthony L. Newberry
President/CEO

Madisonville Community College

Dr. Judith L. Rhoads
President/CEO

Maysville Community and Technical College

Dr. Ed Story
President/CEO

Owensboro Community and Technical College

Dr. James S. Klauber
President/CEO

Somerset Community College

Dr. Jo Marshall
President/CEO

Southeast Kentucky Community and Technical College

Dr. William B. "Bruce" Ayers
President/CEO

West Kentucky Community and Technical College

Dr. Barbara M. Veazey
President/CEO