

2000 College Dr. Madisonville, KY 42431 Telephone: (270) 821-2250 Fax: (270) 824-1866 madisonville.kctcs.edu

EARLY ADMISSION PROGRAM CERTIFICATION OF HIGH SCHOOL STATUS

ADMISSION OF HIGH SCHOOL STUDENTS

The condition of graduation from high school may be waived for a student currently enrolled in high school. *The applicant must submit an admission application, ACT scores, and written recommendation from the high school guidance counselor including this certification of the eligibility requirements.* High school students are subject to any and all MCC admission and registration policies, including assessment and course placement guidelines based on placement test scores.

PART I (To be completed by applicant)

NAME	SSN	
ADDRESS		
CITY	STATE	ZIP
High School		
Phone	High School Graduation Year	
It is the applicant's responsibility to file the appropriate credentials for admission within ten days of registration. Registration will be withdrawn by Madisonville Community College if the applicant fails to file credentials or fails to meet eligibility criteria. Payment of all fees is still required. Students under age 18 must have a parent / guardian signature.		
Parent / Guardian Sign	nature	Date
PART II (To be completed by high school guidance counselor) The above named student has met the eligibility requirements listed above. I recommend the student for early admission to Madisonville Community College for (semester), 20 (year).		
Guidance Counselor Si	gnature	Date

Revised 4/12



Mail or fax completed form to: MCC Records Office, 2000 College Drive, Madisonville, KY 42431

FAX: (270) 824-1864



HIGH SCHOOL STUDENTS EARLY ADMISSION INFORMATION & GUIDELINES

The condition of graduation from high school may be waived for a student currently enrolled in high school. High school students are subject to all MCC admission and registration policies, including assessment and course placement guidelines based on placement test scores (see below for official guidelines).

Applicants enrolled in high school must submit the following:

- Updated MCC admission application
- ACT scores
- High school transcript
- Written recommendation from the high school guidance counselor
- Completed Early Admission Form

MCC Assessment and Placement Guidelines:

Placement exams are required of all students and like all public higher education institutions in Kentucky, MCC observes a mandatory placement policy. Test scores must be less than 5 years old and are required to be submitted prior to student registration. **ALL STUDENTS ARE REQUIRED TO TAKE THE COMPASS TEST UNLESS ACT SCORES EXEMPT THEM.** Students who do not meet minimum scores on any or all the ACT sections of English (minimum score of 18), reading (20), and/or math (19) will be required to take the Compass test for appropriate course placement.

Specific test scores are required for enrollment in specific courses. For example, enrollment in English 101 requires a minimum score of 18 (ACT-English) or 74 (Compass – Writing). MCC does not use an ACT composite score in course placement; only English, reading, and math scores are considered.

Additional Information:

- Registration will be withdrawn by Madisonville Community College if the applicant fails to file credentials or fails to meet eligibility criteria.
- Payment of all fees, when applicable, is still required.
- Students under age 18 must have a parent / guardian signature.

